



County Offices
Newland
Lincoln
LN1 1YL

6 January 2020

Environment and Economy Scrutiny Committee

A meeting of the Environment and Economy Scrutiny Committee will be held on **Tuesday, 14 January 2020 at 10.00 am in Committee Room One, County Offices, Newland, Lincoln LN1 1YL** for the transaction of the business set out on the attached Agenda.

Yours sincerely

A handwritten signature in cursive script that reads 'DBarnes'.

Debbie Barnes OBE
Chief Executive

Membership of the Environment and Economy Scrutiny Committee (11 Members of the Council)

Councillors Mrs W Bowkett (Chairman), C R Oxby (Vice-Chairman), Mrs A M Austin, G E Cullen, M A Griggs, A G Hagues, C Matthews, Mrs E J Sneath, H Spratt, C L Strange and Dr M E Thompson

**ENVIRONMENT AND ECONOMY SCRUTINY COMMITTEE AGENDA
TUESDAY, 14 JANUARY 2020**

| Item | Title | Pages |
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| 1 | Apologies for Absence/Replacement Members | |
| 2 | Declarations of Members' Interests | |
| 3 | Minutes of the previous meeting of the Environment and Economy Scrutiny Committee held on 26 November 2019 | 5 - 10 |
| 4 | Announcements by the Chairman, Executive Councillors and Lead Officers | |
| 5 | Revenue and Capital Budget Proposals 2020/21 <i>(To receive a report from Keith Noyland, Head of Finance – Communities, which outlines the budget proposals for the next financial year 2020/21 and the budget implications for the Council's Environment and Economy services. The Committee are invited to scrutinise and comment on the proposals, prior to consideration of the final budget proposals by the Executive at its meeting on 4 February 2020)</i> | 11 - 16 |
| 6 | Lincolnshire Rural Support Network <i>(To receive a report from Vanessa Strange, Head of Infrastructure Investment, which introduces a presentation from the Lincolnshire Rural Support Network, who received a £40,000 grant from Lincolnshire County Council as a result of the work of the Committee)</i> | 17 - 18 |
| 7 | Introducing a Charging Policy for Archaeology Advice and Planning Services <i>(To receive a report from Neil McBride, Head of Planning, and Ian George, Historic Places Manager, which seeks the Committee's support for introducing a charging policy regime for the Planning Services team when providing services for other Councils and for use in Planning Performance Agreements (PPA))</i> | 19 - 22 |
| 8 | Adult Skills & Family Learning Programme Update <i>(To receive a report from Thea Croxall, Principle Commissioning Officer (Learning), which provides a summary of the Adult Skills and Family Learning programme, and an overview of the findings of the Ofsted Inspection that took place in June 2019)</i> | 23 - 30 |
| 9 | Environment and Economy Scrutiny Committee Work Programme <i>(To receive a report by Daniel Steel, Scrutiny Officer, which enables the Committee to consider and comment on the content of its work programme for the coming year to ensure that scrutiny activity is focused where it can be of greatest benefit)</i> | 31 - 36 |

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Please note: for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details set out above.

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**ENVIRONMENT AND ECONOMY
SCRUTINY COMMITTEE
26 NOVEMBER 2019**

PRESENT: COUNCILLOR MRS W BOWKETT (CHAIRMAN)

Councillors C R Oxby (Vice-Chairman), Mrs A M Austin, M A Griggs, A G Hagues, C Matthews, Mrs E J Sneath, H Spratt and Dr M E Thompson

Councillors C J Davie and E J Poll, attended the meeting as observers

Officers in attendance:-

John Coates (Head of Waste), Matthew Harrison (Senior Commissioning Officer - Flood Risk), Cathy Jones (Policy Manager, Greater Lincolnshire LEP), Daniel Steel (Scrutiny Officer), Vanessa Strange (Accessibility and Growth Manager) and Rachel Wilson (Democratic Services Officer)

45 APOLOGIES FOR ABSENCE/REPLACEMENT MEMBERS

Apologies for absence were received from Councillors C L Strange and G E Cullen.

The Head of Paid Service reported that having received notice under Regulation 13 of the Local Government (Committees and Political Groups) Regulations 1990, she had appointed Councillor Mrs J E Killey as a replacement member of the Committee in place of Councillor G E Cullen for this meeting only.

46 DECLARATIONS OF MEMBERS' INTERESTS

There were no declarations of interest at this point in the meeting.

47 MINUTES OF THE PREVIOUS MEETING OF THE ENVIRONMENT AND ECONOMY SCRUTINY COMMITTEE HELD ON 22 OCTOBER 2019

RESOLVED

That the minutes of the meeting held on 22 October 2019 be signed by the Chairman as a correct record.

48 ANNOUNCEMENTS BY THE CHAIRMAN, EXECUTIVE COUNCILLORS AND LEAD OFFICERS

The Executive Councillor for Economy and Place reported that work on the Holbeach Food Enterprise Zone had commenced that day.

It was reported that announcements had been made in relation to the Towns Fund before the election was announced. The Executive Councillor had spoken with each of the district leads and each area would have a separate board set up by the end of January 2020. It was expected that portfolio holders would have a formal role on these Boards going forwards. It was important to support the districts to draw down maximum amount of funding possible, so that the towns agenda could be driven forward.

A digital conference had taken place the previous week. The digital economy was worth over £1bn per annum to Lincolnshire, and there was a need for the authority to support this in any way possible.

The Executive Councillor provided an update of the recent trip to China that had taken place, and it was reported that the focus of the trip had been around education and had included representatives from both Lincoln universities. It was hoped that there would be studying opportunities for Lincolnshire students. Opportunities around modular house building were also being investigated. A local estate agency was planning a return trip early in 2020 to look into these opportunities further.

It was queried how much Hunan Province was representative of China due to concerns which had been raised regarding human rights issues. It was reported that Hunan had a population of around 70 million people, and its economy was on a similar level to the UK. It was commented that there was a need to be mindful of political systems in other parts of the world. Regional relationships were strategically important.

It was queried whether a report on the modular housing could be brought to the Committee at a later date.

49 JOINT LINCOLNSHIRE FLOOD RISK AND WATER MANAGEMENT STRATEGY 2019-2050

Consideration was given to a report regarding the Joint Lincolnshire Flood Risk & Water Management Strategy 2019 – 2050. The updated version took a more holistic approach by combining the management activities of the Council and its partners with a strategic view of water supply and resource management, and a stronger emphasis on the additional economic benefits this could deliver for Lincolnshire. It was noted that the Strategy had been considered by the Flood and Water Management Scrutiny Committee on the 25 November 2019.

Officers thanked the members of the Flood and Water Management Scrutiny Committee for their help in shaping the final version of the Strategy. The Committee was provided with the opportunity to ask questions to the officers present in relation to the information contained within the report and some of the points raised during discussion included the following:

- Members were pleased to see that a reasonable amount of space in the Strategy had been given to the inclusion of issues around sewerage, including issues of flood water getting into the sewerage system.

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26 NOVEMBER 2019

- It was commented that there had been a really good debate on this at the Flood and Water Management Scrutiny Committee.
- The Environment Agency was taking a firm stance in relation to raw sewage coming out of the drainage system and running into fresh water.

RESOLVED

That the Committee support the recommendations to the Executive in relation to the Joint Lincolnshire Flood Risk & Water Management Strategy 2019 – 2050.

50 TEAM LINCOLNSHIRE AMBASSADOR PROGRAMME UPDATE

Consideration was given to a report which provided an update on the Team Lincolnshire Ambassador Programme's activity to date and further information about the plans going forward regarding the investment strategy which covered the messages for inward investment.

Team Lincolnshire was a public/private sector partnership brought together to champion Lincolnshire as a place to live, work and invest. It now had over 100 members and this growing group was helping to shape the economic future of the region, and encouraging businesses to flourish and creating a sustainable, attractive and healthy environment for businesses, residents and visitors.

Members were provided with the opportunity to ask questions to the officers present in relation to the information contained within the report and some of the points raised during discussion included the following:

- It was queried what the role for members was, and whether new businesses were being recruited, and what the benefit for businesses was. Members were advised that Team Lincolnshire was keen to get many more businesses involved. Businesses were able to share information and could make a lot of connections. It also provided local businesses with a voice in Whitehall and with decision makers centrally.
- Vanessa Strange advised that she would ask Jill McCarthy to contact Cllr Mrs Austin regarding businesses in her area. She also advised that Team Lincolnshire were able to follow up with any businesses which were interested in finding out more.
- It was highlighted that East Lindsey was the least represented of the districts. There were some very significant businesses in Alford. It was thought that there was a need for coastal representation. It was acknowledged that Team Lincolnshire was not where it wanted to be in terms of coastal representation.
- It was also acknowledged that the representation in South Holland was not as good as it could be.
- It was commented that one of the reasons Team Lincolnshire had been set up was to give the private sector a closer relationship with the Authority. This vehicle was now getting recognition in government, and was being seen as a model on how business relationships should be conducted in rural areas.

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- It was noted that there were a lot of international companies in South Holland and so they may not feel there was a lot of value they could gain from being part of Team Lincolnshire.
- The Chairman suggested that this should be looked at again by the Committee in six months' time.
- It was confirmed that businesses were approached and asked if they would like to be involved. If members were aware of any businesses that would benefit, then to let officers know.

RESOLVED

1. That the work of the Team Lincolnshire Ambassador Programme be noted;
2. That the Committee support the continuation of the Team Lincolnshire Ambassador Programme.

51 IMPACT OF THE GOVERNMENT'S RESOURCES AND WASTE STRATEGY ON WASTE AND RECYCLING IN LINCOLNSHIRE

Consideration was given to a report which set out the impact of the Government's resources and waste strategy on Waste and Recycling in Lincolnshire. It was reported that the Government intended that the policy changes within their Resources and Waste Strategy which was published in late 2018 and would take effect from 2023. The proposed policies would affect both the Districts as statutory collection authorities and the County Council as the statutory disposal authority. The report presented outlined the policy changes proposed by the Government and considered their impact on the objectives of the Lincolnshire waste Partnership.

Members were provided with an opportunity to ask questions to the officers present in relation to the information contained within the report and some of the points raised during discussion included the following:

- P.155 highlighted the different types of packaging which could be recycled in Lincolnshire and it was queried when everything would be uniform, for example, glass was still collected separately in East Lindsey. It was noted that South Holland had its own collection methodology, as did East Lindsey which had a major network of bottle banks.
- It was noted that East Lindsey was looking to follow the rest of the districts in terms of glass collection, but it would cost a lot of money to implement. Residents could still put bottles into their black (residual) bin, however, it was preferred that this did not happen.
- The visual nature of the leaflet made it unnecessary for it to be printed in multiple languages as residents could easily see what could go in each bin.
- It was confirmed that districts had already started rolling out the poster to residents, and was being used in their own publications.
- It was highlighted that there were two versions for Boston, and it was queried whether this was related to the paper and card trial taking place in some parts of the town, and it was confirmed that it was, as the paper and card needed to be separated from the rest of the recycling.

- It was queried whether there was an alternative word to use in place of 'contaminated' for bins within the trial area that contain paper and card which should have been separated. However, it was highlighted that this was an industry recognised term.
- Participation of the paper and card trial had been good at 96%.
- In terms of waste from short term holiday lets, it was noted that there were 24,000 on the east coast. It was queried what the distinction was between business waste and domestic waste from holiday lets. It was acknowledged that this was one of Defra's areas to look at. The next round of consultations would be coming out in 2020. It was hoped that when an update report was produced for the Committee, there would be some further information on this.
- It was noted that by law a business was responsible for organising the appropriate disposal of any waste.
- There was a need to get uniformity in the material collected, and it was suggested that an 'if in doubt, leave it out' approach should be promoted.
- It was acknowledged that packaging was an issue as it would often state it was recyclable but it was not something that could be collected by the districts.

RESOLVED

That the Committee supported the conclusions reached in the report.

52 GREATER LINCOLNSHIRE LOCAL INDUSTRIAL STRATEGY

Consideration was given to a report which provided the Committee with an opportunity to comment on the direction and focus of the Greater Lincolnshire Local Industrial Strategy. It was reported that Local Industrial Strategies (LIS) were being developed across the UK with the aim of addressing issues affecting low productivity (in terms of business efficiency) and regional disparities to create growth and improve living standards across the country.

The current priorities and highlights from the evidence were included in the LIS circulated to the Committee. Members were reminded that the emerging storyboard was discussed at the meeting of the Committee in October 2019, and comments incorporated.

A central aim of the Strategy was to put the area in a strong position for the future. It was a long-term strategy to support Lincolnshire's growing business sectors. This meant taking account of how the economy would evolve in the future, and how trends such as technological change, globalisation and demographic change were likely to impact on the economy.

Members were provided with the opportunity to ask questions to the officers present in relation to the information contained within the report and some of the points raised during discussion included the following:

- The new towns fund had the potential to bring £25m into Skegness and other areas. There was a need to think about how this could be used as a

framework for all six of the towns, and to support those emerging opportunities. However, there was a slightly different timetable.

- It was noted that the document presented was not the finished article, and Lincolnshire was not the first LEP to go through this process.
- It was noted that four of the priorities were important for East Lindsey and so looked broadly right. There were some very big RAF bases in East Lindsey.
- One member commented that it was their understanding that Coningsby and Waddington were expanding rather than reducing, and Scampton was programmed to close. There was a suggestion that it could become a domestic base for the others.
- Tourism was an important part of the Lincolnshire economy, with the heritage aspect as well as the agri-food.

RESOLVED

That the comments made in relation to the direction and focus of the Draft Local Industrial Strategy be noted.

53 ENVIRONMENT AND ECONOMY WORK PROGRAMME

Consideration was given to a report which enabled the Committee to comment on the content of its work programme for the coming year to ensure that scrutiny activity was focused where it could be of greatest benefit.

It was suggested that the Committee may want to look at some of the work funded by the LEADER programme, and also take the opportunity to talk to some of the businesses involved.

It was also noted that the Committee had been offered a visit to the Beeswax Dyson farm, as it was a particularly large agricultural business and was doing a lot of innovative work, particularly around robotics.

RESOLVED

That the work programme as presented be noted, and that discussions regarding opportunities for visits by the Committee would take place in the new year.

The meeting closed at 11.08 am

Open Report on behalf of Andy Gutherson, Executive Director – Place

| | |
|------------|---|
| Report to: | Environment and Economy Scrutiny Committee |
| Date: | 14 January 2020 |
| Subject: | Revenue and Capital Budget Proposals 2020/21 |

Summary:

The report outlines the budget proposals for the next financial year 2020/21.

The Provisional Local Government Finance Settlement for 2020/21 has not been issued at the time of writing this report, but it is expected that the settlement will be in line with the funding announced in the Local Government Finance Settlement 2020/21 Technical Consultation released on 9 October 2019. The budget proposals for 2020/21 are therefore estimated at this stage.

This report specifically looks at the budget implications for the Council's Environment and Economy services.

The Executive will consider budget proposals at its meeting on 7 January 2020, following which they will be open to consultation.

Members of this committee have the opportunity to scrutinise them and make comment, prior to the Executive meeting on 4 February 2020 when it will make its final budget proposals for 2020/21.

Actions Required:

The Environment and Economy Scrutiny Committee is asked to consider this report and members of the committee are invited to make comments on the budget proposals. These will be considered by the Executive at its meeting on 4 February 2020.

1. Background

- 1.1. The Executive is preparing to consult on a single year revenue budget for 2020/21 following the government delaying the full spending review until 2020. The Council continues to face significant reductions in government funding, growing cost pressures from demand led services such as adult and children's social care and inflationary pressures on contracted services. Uncertainty around government funding beyond that announced in the Local Government Finance Settlement 2020/21 Technical Consultation on 9

October 2019, means that it is not considered practicable for the Council, to develop detailed long-term financial plans. However, a review of the Medium Term Financial Plan (MTFP), maintained by the Executive Director – Resources, which sets out expectations for what the Council's budget will look like over the next three years is included in the budget proposals being considered by the Executive on 7 January 2020.

- 1.2. A Government Spending Review is due to take place in 2020 to determine the amounts to be allocated to each Government spending department. It is not yet known what period of time the Spending Review outcomes will cover. The impact of the Government's Fair Funding Review and Business Rates Retention reforms is expected to be known in the autumn of 2020 and the MTFP will then be updated.
- 1.3. For 2020/21 budgets have been reviewed in detail based on the latest available information to arrive at the proposals set out in this report. In developing its financial plan the Council has considered all areas of current spending, levels of income and council tax plus use of one off funding (including use of reserves and capital receipts) to set a balanced budget.
- 1.4. All areas of service expenditure have been reviewed to identify cost pressures which must be funded and savings which can be made through efficiencies with no or minimal impact on the level of service provided.
- 1.5. On an annual basis the Council has the opportunity to review the level of Council Tax. Central government sets thresholds above which a local authority would be required to hold a referendum for Council Tax increases. In the Technical Consultation on the Local Government Finance Settlement it was proposed that the referendum threshold for general Council Tax would be 2% for 2020/21. This means that, together with the 2% Council Tax increase for Adult Social Care allowable in 2020/21, Lincolnshire County Council may increase council tax in 2020/21 by up to 4% before requiring a referendum.
- 1.6. At its meeting on 7 January 2020 the Executive will consider proposals for the Council's revenue and capital budgets to be put forward as a basis for consultation including the proposed level of council tax increase for 2020/21.
- 1.7. Funding for 2020/21 is estimated based on the Local Government Finance Settlement 2020/21 Technical Consultation which was released on 9 October 2019.

1.8. Table A shows the total proposed revenue budget for the Council's Environment and Economy services.

TABLE A

| 2020/21 Revenue Budget | Original Budget £000 | Pay Inflation £000 | Cost Pressures £000 | Savings £000 | Proposed Budget 2020/21 £000 |
|---------------------------------------|-------------------------|-----------------------|------------------------|-----------------|---------------------------------|
| Environment inc Flood Risk Management | 3,092 | 26 | | -66 | 3,052 |
| Waste Management | 22,285 | 21 | | -591 | 21,715 |
| Sustainable Planning | 985 | 25 | | | 1,010 |
| Economic Development | 1,058 | 18 | | | 1,076 |
| Economic Infrastructure | 376 | 13 | | | 389 |
| Infrastructure Investment | 475 | 12 | | | 487 |
| Development Management | 1,288 | 17 | | | 1,305 |
| GLLEP | 391 | 7 | | | 398 |
| Total | 29,950 | 139 | 0 | -657 | 29,432 |

1.9. The Environment and Economy Services are proposing to make savings of £0.657m in 2020/21.

1.10. The budget proposals for these services have allowed for pay inflation of 2% for 2020/21. There are no other service specific cost pressures for 2020/21 for these activities.

1.11. The Lead Local Flood Authority grant for 2020/21 has been assumed to be the same level as in the current year at £0.125m.

1.12. In Environment Services increased contributions from third parties, integration of Countryside Services systems with existing Highways Services systems and realignment of the budget with current service requirements is expected to generate savings in 2020/21 of £0.066m.

1.13. Within Waste Management Services lower levels of material being presented at Household Waste Recycling Centres, lower volumes of composting being collected, reduced repairs and maintenance and haulage costs are budgeted to generate savings in 2020/21 of £0.591m.

Capital Programme

1.14. A ten year Capital Programme has been compiled in line with the principles set out in the Council's Capital Strategy, including the principle of affordability. Schemes include a number of major highways projects, provision of school places, replacement of two Household Waste Recycling

Centres, the rolling programme of renewal and replacement of fire fleet vehicles, gritters fleet and vehicles at the Waste Transfer Stations, improvements and review of the property portfolio, Information Technology developments and re-phasing of existing schemes.

1.15. The full Gross Programme totals £170.077m for 2020/21 plus a further £364.159m for future years, with grants and contributions of £127.864m giving a net programme of £406.372m to be funded by the County Council.

1.16. Table B shows the proposed gross capital programme for the Council's Environment and Economy services.

TABLE B

| Capital Programme (2019/20 plus Future Years) | | Revised Gross Programme 2019/20 £000 | Revised Gross Programme 2020/21 £000 | Gross Programme Future Years £000 |
|---|--|--|--|--|
| WASTE | | | | |
| Equipment & Vehicles for Waste Transfer Stations | Replacement programme for vehicles and plant used for winter maintenance and in waste transfer stations. | 393 | 72 | 885 |
| Waste - Fire Suppression Systems at Transfer Stations | Installation of fire suppression systems. | 824 | 0 | 0 |
| Waste - replacement of HWRC x 2 | Replacement programme for 2 Household Waste Recycling Centres. | 0 | 2,000 | 2,000 |
| Waste Total | | 1,217 | 2,072 | 2,885 |
| ENVIRONMENT | | | | |
| Flood Defence | Major project to alleviate flood risk. | 1,100 | 0 | 0 |
| Flood & Water Risk Management | A range of projects to alleviate flood and water risks. | 477 | 0 | 0 |
| Local Flood Defence Schemes (to match fund EA) | Match funding with the Environment Agency for local flood defence schemes. | 650 | 650 | 4,300 |
| Other Environment and Planning (prev Other Protecting & Sustaining the Environment) | Block of small projects. | 181 | 0 | 0 |
| Environment Total | | 2,408 | 650 | 4,300 |
| GROWTH & THE ECONOMY | | | | |
| Lincolnshire Enterprise Partnership Contribution | Lincolnshire Enterprise Partnership funding for capital projects. | 18,265 | 3,600 | 0 |
| Head of Economic Infrastructure | Investment in Business Parks and Lincs. Coastal Observatory. | 41 | 0 | 0 |
| Economic Development - Business Unit Development | Development of business units. | 1,000 | 500 | 500 |
| Economic Development -Industrial Estate Provision | Further development of the Council's Industrial Estate provision. | 0 | 500 | 1,000 |
| Holbeach Food Enterprise Zone | Contribution towards Holbeach Food Enterprise Zone. | 339 | 0 | 0 |
| Boston Development Schemes (Infrastructure & Economic) | A range of initiatives to support economic and housing growth whilst reducing traffic congestion in and around Boston. | 0 | 0 | 5,500 |
| LEP Skills Investment Programme | This project is aimed at increasing new apprenticeships and training places by refurbishing existing and creating new learning spaces. | 1,367 | 0 | 0 |
| Growth & Economy Total | | 21,013 | 4,600 | 7,000 |

1.17. The following changes have been made to the gross capital programme in 2020/21 as part of the budget setting process:

- Addition of a programme of replacement of Household Waste Recycling Centres £2.000m in 2020/21; £2.000m in future years.
- Addition of funding to further develop the Council's Industrial Estate provision, £0.500m in 2020/21; £1.000m in future years.
- Addition of a range of Infrastructure and Economic Development initiatives to support economic and housing growth whilst reducing traffic congestion in and around Boston, £5.500m in future years. These schemes will replace the previous capital scheme for the Boston Barrier.

Further consultation

1.18. A consultation meeting with local business representatives, trade unions and other partners is scheduled to take place on 23 January 2020.

1.19. The proposals will be publicised on the Council website together with the opportunity for the public to comment.

1.20. All consultation comments and responses will be available to be considered when the Executive makes its final budget proposals on 4 February 2020.

2. Conclusion

2.1. These budget proposals reflect the level of funding expected to be available to the Council from central government and an assumed increase in Council Tax in 2020/21 of 1.5% and an Adult Social Care "precept" assumed to increase by 2.00% in 2020/21 giving a total Council Tax increase of 3.5%.

2.2. A thorough review of the Council's services was carried out during the budget process which has identified unavoidable cost pressures, some savings with minimal or no impact on the level of service provided and the capital programme has been reviewed. The budget proposals therefore aim to reflect the Council's priorities whilst operating within the resources available to it.

3. Consultation

a) Have Risks and Impact Analysis been carried out?

No

b) Risks and Impact Analysis

An Equality Impact Assessment will be completed for the proposed increase in Council Tax. This will be reported to the Executive at its meeting on 4 February 2019.

Further risk and impact assessments will need to be undertaken on a service by service basis

4. Background Papers

| Document title | Where the document can be viewed |
|---|----------------------------------|
| Medium Term Financial Strategy and Council Budget 2020/21 Executive Report January 2020 | Democratic Services |

This report was written by Keith Noyland, who can be contacted on 01522 843357 or keith.noyland@lincolnshire.gov.uk.

Open Report on behalf of Andy Gutherson, Executive Director – Place

| | |
|------------|---|
| Report to: | Environment and Economy Scrutiny Committee |
| Date: | 14 January 2020 |
| Subject: | Lincolnshire Rural Support Network |

Summary:

In October 2018 and January 2019 the Environment and Economy Scrutiny Committee considered papers regarding the Agriculture Bill. In January 2019 significant discussion focussed on the need to support the sector through the current and coming challenging period of change for Lincolnshire's farming businesses and the people they employ.

Members tasked officers with looking at mental health support in Lincolnshire. At the meeting the committee will receive a presentation from the Lincolnshire Rural Support Network who received a £40,000 grant from Lincolnshire County Council as a result of the work of the Committee.

Actions Required:

The Committee will receive the presentation from Lincolnshire Rural Support Network and follow with discussion.

1. Background

The Agriculture Bill failed to complete its passage through Parliament before the end of the session. This means the Agriculture Bill will make no further progress. However, when the United Kingdom leaves the European Union major changes to the sector will come about as the support received through the Common Agriculture Policy comes to an end. Current thinking would suggest that future support will be dependent on public goods – such as environmental benefits. Lincolnshire County Council will continue to engage with Whitehall as policy is developed.

Lincolnshire farming businesses are experiencing a perplexing present as well as an uncertain future. Many arable farmers are facing the challenges of an extremely wet autumn and many have been unable to drill winter crops. Many in the livestock industry are reliant on the export market and there is significant concern about the prospect of tariffs in the short term.

It should be noted that we also have Lincolnshire farming businesses that see opportunities and have proactively diversified developing different income streams – from energy businesses to tourism. Although at this juncture, many businesses wish to see more certainty before they make significant changes and financial investment for the future.

2. Lincolnshire Rural Services Network

LRSN is a volunteer-led organisation that provides pastoral and practical support to farming and rural people during periods of anxiety, stress and problems relating to their families and businesses.

Officers met with a number of organisations working across Lincolnshire and found that LRSN was pulling together a funding package to employ a mental health professional to support the work being undertaken. The £40,000 contribution from Lincolnshire County Council completed the funding jigsaw.

More information about LRSN can be found at their website: www.lrsn.co.uk and during the presentation to be given to Committee.

3. Consultation

a) Have Risks and Impact Analysis been carried out?

N/A

b) Risks and Impact Analysis

N/A

4. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Vanessa Strange, who can be contacted at vanessa.strange@lincolnshire.gov.uk

Open Report on behalf of Andy Gutherson, Executive Director – Place

| | |
|------------|---|
| Report to: | Environment and Economy Scrutiny Committee |
| Date: | 14 January 2020 |
| Subject: | Introducing a Charging Policy for Archaeology Advice and Planning Services |

Summary:

This report seeks Committee support for introducing a charging policy regime for the Planning Services team when providing services for other Councils and for use in Planning Performance Agreements (PPA). There have been longstanding arrangements with district councils to support the cost the County Council incurs in providing specialist advice on archaeology to the district councils in support of their planning services.

PPAs are a project management tool between the applicant and the Planning Authority that give certainty for the applicant that a decision on a planning application will be received within an agreed timescale. The costs of these PPAs have to date been levied on a somewhat ad hoc basis.

This paper sets out the need for a more formal arrangement to ensure that in due course all costs are fully recovered. The expansion of this service to providing archaeological advice to local authorities outside Lincolnshire has been a trigger to reviewing the charges applied for this work. The move of the Historic Places Team into Planning Services has precipitated the development of a formal charging framework for Planning Performance Agreements and the Committee is asked to consider the charging policy in the round.

Actions Required:

The Environment and Economy Scrutiny Committee is asked to:

1. Consider the current approach of charging for specialist advice within Planning Services;
2. Comment on the ability to recover costs and undertake fee-paying work in these specialist areas; and
3. Endorse the development and setting up of a formal charging regime for Planning and Archaeological advice.

1. Background

- 1.1 This paper sets out the opportunity the County Council has to raise revenue from its specialist services in planning. While this originated with the development of a charging policy for services on archaeology it has now been broadened in scope as set out below.
- 1.2 Since 1990 when the then government published Planning Policy Guidance Note 16, *Archaeology and planning*, the impact of development on archaeological remains has been a material consideration in the planning process. With expertise being available through the county Historic Places Team, since the early 1990s LCC has charged for its specialist advice on archaeology and planning.
- 1.3 Government policy has been reviewed continually since 1990 but has continued to set out the need for archaeological remains to be considered as part of the planning process. Most recently expressed in the National Planning Policy Framework, 2012 (updated 2018) government policy requires that heritage assets, whether designated or not, be considered within the plan making and development management aspects of planning. The Council provides advice on archaeology based upon the Historic Environment Record which is the definitive record of the county's heritage of archaeological sites, historic buildings and landscapes.
- 1.4 In two-tier counties like Lincolnshire most planning decisions are made at district level (apart from the County Council own developments, minerals and waste developments). In order for the district councils to make appropriate decisions according to the NPPF they are required to have access to the Historic Environment Record and expert advice. LCC provides this expert advice to East and West Lindsey and South Holland District Councils in Lincolnshire and Bassetlaw and Newark and Sherwood District Councils. Lincoln City Council has their own Archaeology Officer and the three other Lincolnshire district councils take advice from Heritage Lincolnshire on a long-standing arrangement. The County Council recovers costs by invoicing the local authorities and for the Lincolnshire districts this arrangement has been in place since the mid-1990s. A formula was devised at that time for calculating the cost based upon the average number of applications per district per annum. This arrangement has continued since that time.
- 1.5 In the light of the greater freedom government has given local authorities to recover the costs of service provision the Council has looked to review its charging for the specialist archaeological advisory service. Over the past eighteen months staff have been undertaking a number of exercises to investigate how the costing for these services might be better calculated. A paper was taken to Commissioning and Commercial Board in March 2019 and approved. This envisaged a two year implementation programme for moving towards the more realistic cost recovery procedure.

- 1.6 Following a senior management review of the Places Directorate the Historic Places Team joined with the Planning Services in June 2019. At that time it was decided to put a hold on progressing with the Historic Places charging regime whilst a similar exercise was undertaken for the Planning team so that the two charging regimes could progress together to ensure a consistent approach is applied to both without the need for duplication of taking these items separately through the Committee approval process.
- 1.7 Currently in its statutory role as County Planning Authority other than the prescribed fees that must accompany a planning application, fees for the discharge of planning conditions and fees for monitoring of minerals sites, there is no internal formal framework for charging out the time of Planning Officers when undertaking work in relation to Planning Performance Agreements.
- 1.8 The Council is able to enter into Planning Performance Agreements (PPA) with applicants seeking planning permission for developments. A PPA provides a mechanism for a project management tool for an applicant to enter into an agreement with the Council to ensure they receive a timely decision on a planning application and if permission is granted decisions on the discharge of planning conditions are received within a defined period. There is currently no formal fee for setting up a PPA or the charge out rate for the Officer time associated with undertaking this work. Consequently using a model that has been developed by the Council's Commercial team a rate has been calculated based on Officers pay and associated additional costs. Applying this model to the Planning Services team a figure of £55.63 per hour has been calculated to be used for PPAs and any other chargeable time for Planning Services such as when seeking costs in prosecution cases undertaken by the Council's Enforcement team. In addition when setting up a Planning Performance Agreement a flat rate fee of £400 will be charged for the administration costs of putting a PPA together.
- 1.9 This programme of charging has been delayed as the needs of the rest of the Planning Service are taken into account. In his review of the Directorate in the spring of 2019 the Executive Director of Place moved the Places Team into Planning Services and renamed it the Historic Places Team. There are a number of synergies created by the Historic Places Team coming under the Head of Planning Services. One such advantage is the opportunity to consider charging for planning related activities on a holistic basis. It is acknowledged there is a modest difference in the proposed charging rates between the two service areas. This is due to the model weighting applied to the costs of the staff undertaking the work. More senior planning officers are expected to undertake the work on PPAs which has resulted in a higher cost being calculated for this area of work.

2. Conclusion

- 2.1 The Committee is asked to support the development and setting up of a formal charging regime for Planning and Archaeological advice based on the Council's established internal model for calculating the full cost of

Officer's time in undertaking such work. For Planning Officers the suggested fee rate is £55.63 per hour and for Historic Places Team the suggested fee rate is £43.04 per hour.

3. Consultation

a) Have Risks and Impact Analysis been carried out?

No

b) Risks and Impact Analysis

Risk that fee-paying clients get put off.

We become reliant upon fees being paid, there is always a risk of operating in a commercial market

There are no identified risks to the Council undertaking this work. There will be benefits to the heritage and historic environment team by reducing the threats faced.

Staff that are undertaking this commercial work can be recruited by those relying on this work.

4. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Neil McBride, who can be contacted on 01522 554814 or neil.mcbride@lincolnshire.gov.uk

Open Report on behalf of Andy Gutherson, Executive Director – Place

| | |
|------------|--|
| Report to: | Environment and Economy Scrutiny Committee |
| Date: | 14 January 2020 |
| Subject: | Adult Skills & Family Learning Programme Update |

Summary:

In May 2019 the Environment & Economy Scrutiny Committee supported a recommendation for the Executive Councillor for Adult Care, Health and Children's Services to approve the continued commissioning of an Adult Skills and Family Learning programme and the establishment of an Open Framework for learning providers. This paper provides a summary of the subsequent Adult Skills and Family Learning programme commissioned, and an overview of the findings of the Ofsted Inspection that took place in June 2019.

Actions Required:

The members of the Environment and Economic Scrutiny Committee are invited to:

1. Consider and comment on the Adult Skills & Family Learning programme in place for 2019/20.
2. Highlight any additional areas for consideration to meet the needs of businesses and constituents at a District Council level to inform the 2020/21 Adult Skills & Family Learning programme planning.
3. Endorse the findings of the June 2019 Ofsted Inspection on the Adult Skills & Family Learning programme and continued development of the service.

1. Background

The Adult Skills & Family Learning programme is funded by the Adult Education Budget grant provided by the Education & Skills Funding Agency. This funding enables flexible tailored programmes of learning to be made available, which may or may not require a qualification, to help hard to reach learners engage in learning, build confidence and enhance their well-being. Meeting the government's adult skills priorities the funding's principal purpose is to engage adults and provide the skills and learning they need to equip them for work, an apprenticeship or further learning.

LCC's Adult Skills & Family Learning Service raises achievements and aspirations by providing high quality learning opportunities in a safe environment that enables learners to progress according to their ability, needs and interests. Through skilful partnership working with other Adult Education providers the provision is designed to add value, and provide inbuilt progression routes to other provision. This unique provision fills the gaps and meets the needs of Lincolnshire communities that aren't able to be met by other funded provision. This important programme increases the skill levels of residents of Lincolnshire and gives them new career opportunities whilst helping local businesses to recruit the talented employees they need to develop.

Adult Skills & Family Learning programme 2019/20

A breakdown of the 2019/20 programme is outlined on the Dashboard provided at Appendix A. This breakdown describes:

- a) the number of planned enrolments by District Council area
- b) the number of planned qualifications by District Council area
- c) the amount of funding invested in Adult Skills provision by District Council area
- d) the number of planned enrolments against provision types by District Council area
- e) planned numbers of learners with local qualifications, learners living in areas of deprivation, planned numbers of unemployed male learners engaging in the programme
- f) planned enrolments linked to LEP priority areas
- g) planned qualifications by District Council area
- h) the value of the 2019/20 at training provider level

Ofsted Inspection June 2019

The Adult Skills & Family Learning Service, alongside Young Peoples Learning Provision and the Council's internal Apprenticeship programme, was inspected by Ofsted in June 2019. The service was delighted to retain its 'Good' grade for its overall provision, as well as 'Good' for the effectiveness of leadership and management, quality of teaching and learning, outcomes for learners, 16 to 19 study programmes, adult learning programmes and apprenticeships. Personal development, behaviour and welfare were rated as 'Outstanding' reflecting the service's effective strategies to promote high standards.

We were pleased that Ofsted recognised the very good partnership working taking place with our high-quality subcontractors to plan the adult curriculum resulting in increasing numbers of residents, including those with few or no formal qualifications, participate in education and develop skills and qualifications that improve their life chances.

The service has put together a post-inspection action plan to address areas for development identified by Ofsted. In particular, the service will focus on improving the collection of progression data to measure the impact of the programme as well

as improve joint working with the other areas of the council that are included in the Inspection to develop joint working and sharing of good practice.

2. Conclusion

Members of the Committee are invited to review and comment on the Adult Skills & Family Learning programme and highlight any additional areas for consideration to meet the needs of businesses and constituents at a District Council level to inform future curriculum planning.

3. Consultation

a) Have Risks and Impact Analysis been carried out?

No

b) Risks and Impact Analysis

N/A

4. Appendices

| | |
|---|--|
| These are listed below and attached at the back of the report | |
| Appendix A | ASFL Planned Programme Dashboard 19_20 |

5. Background Papers

This report was written by Thea Croxall, who can be contacted on 01522 550381 or Thea.croxall@lincolnshire.gov.uk.

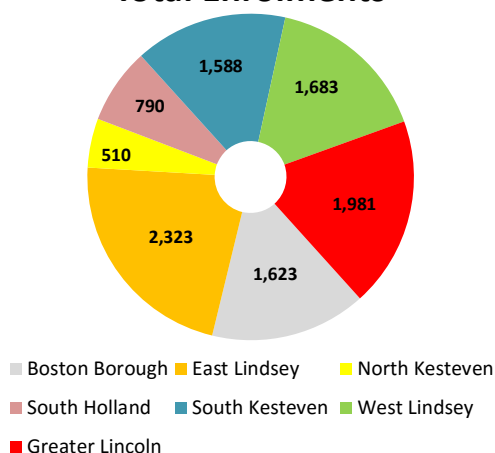
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Adult Skills and Family Learning Service Planned Provision for 2019/2020

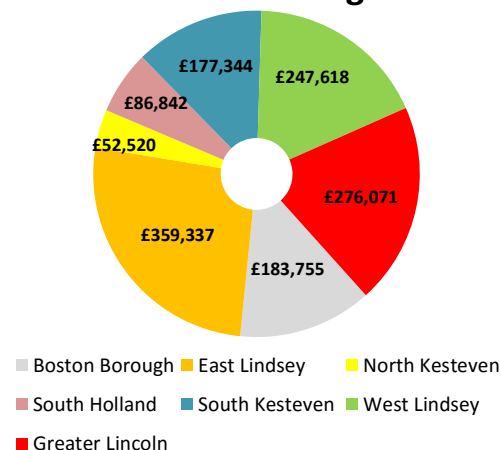
Breakdown of Provision by District Council Area

| District Council Area | Non Accredited Enrolments | Expected qualifications | TOTAL enrolments | % of TOTAL enrolments | Non Accredited Cost | Qualifications Cost | TOTAL Cost | % of TOTAL Funding |
|-----------------------|---------------------------|-------------------------|------------------|-----------------------|---------------------|---------------------|-------------------|--------------------|
| Boston Borough | 1,576 | 47 | 1,623 | 15.5% | £162,583 | £21,172 | £183,755 | 13.3% |
| East Lindsey | 2,029 | 294 | 2,323 | 22.1% | £206,750 | £152,587 | £359,337 | 26.0% |
| West Lindsey | 510 | - | 510 | 4.9% | £52,520 | £0 | £52,520 | 3.8% |
| North Kesteven | 790 | - | 790 | 7.5% | £86,842 | £0 | £86,842 | 6.3% |
| South Kesteven | 1,464 | 124 | 1,588 | 15.1% | £153,246 | £24,098 | £177,344 | 12.8% |
| South Holland | 1,478 | 205 | 1,683 | 16.0% | £145,791 | £101,827 | £247,618 | 17.9% |
| Greater Lincoln | 1,940 | 41 | 1,981 | 18.9% | £244,325 | £31,746 | £276,071 | 20.0% |
| TOTAL | 9,787 | 711 | 10,498 | 100.0% | £1,052,057 | £331,429 | £1,383,486 | 100.0% |

Total Enrolments

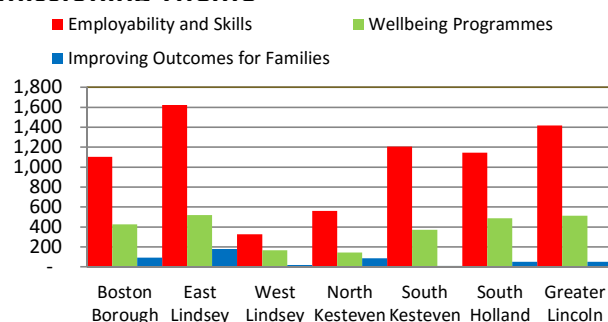


Total Funding

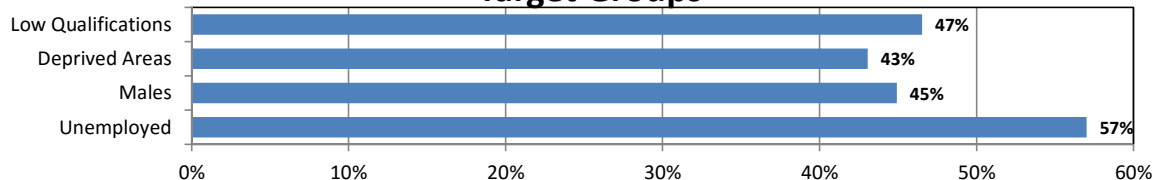


Enrolments by Commissioning Theme

| District Council Area | Employability and Skills | Wellbeing Programmes | Improving Outcomes for Families |
|-----------------------|--------------------------|----------------------|---------------------------------|
| Boston Borough | 1,103 | 426 | 94 |
| East Lindsey | 1,624 | 519 | 180 |
| West Lindsey | 327 | 165 | 18 |
| North Kesteven | 561 | 143 | 86 |
| South Kesteven | 1,206 | 372 | 10 |
| South Holland | 1,146 | 487 | 50 |
| Greater Lincoln | 1,417 | 514 | 50 |
| TOTAL | 7,384 | 2,626 | 488 |

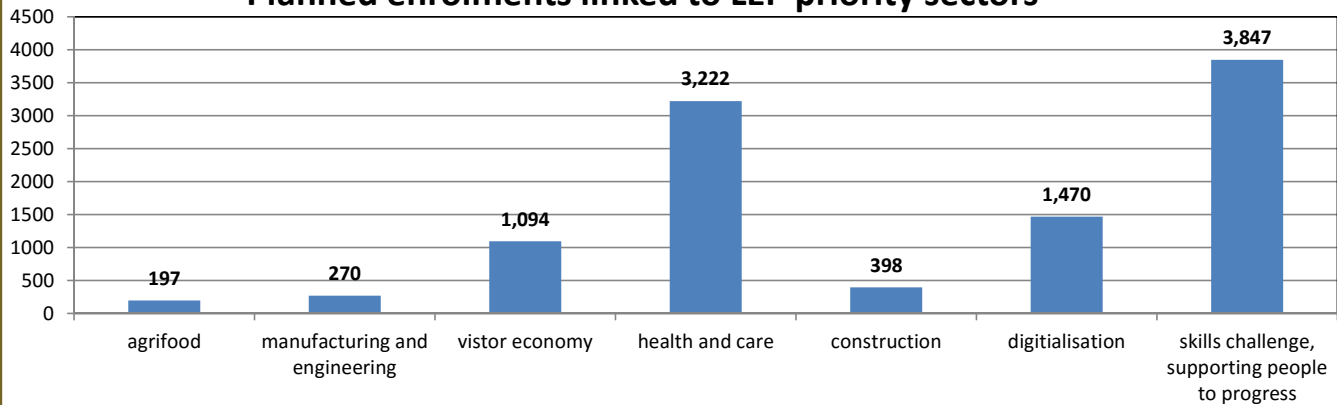


Target Groups



Adult Skills and Family Learning Service Planned Provision for 2019/2020

Planned enrolments linked to LEP priority sectors



Planned Qualifications

Functional Skills / GCSE English, maths
 GCSE Science – Skegness & Mablethorpe
 Level 1 and Level 2 Computerised Bookkeeping – South Kesteven
 Level 1 and Level 2 Manual Bookkeeping – South Kesteven
 Level 1 and Level 2 Payroll – South Kesteven
 Level 2 Computerised Accounting for Business – South Kesteven
 Customer Service – Greater Lincoln
 Presentation Software; Spreadsheet S/W; Word Processing S/W Level 1 - Boston
 Adult Social Care L1 – Gainsborough, Market Rasen, Skegness & Mablethorpe
 Child Care L1 – Gainsborough and Market Rasen
 Engineering L2 – Skegness & Mablethorpe
 Customer Services/Retail L1 - Gainsborough
 Data Manipulation L2 – Market Rasen
 Digital Skills L1 – Gainsborough and Market Rasen
 Health Professions L2 – Skegness & Mablethorpe
 Hospitality Level 1 - Gainsborough
 Photography L1 – Skegness & Mablethorpe
 Photography L2 - Gainsborough
 Psychology L2 – Skegness & Mablethorpe
 Level 1 certificate in Construction Skills
 Level 2 diploma in bricklaying; carpentry; painting & decorating
 Level 2 NVQ in ground works; site carpentry; trowel occupations
 Food Safety in Catering – Skegness & Mablethorpe, The Wolds
 Healthier Foods and Special Diets – Skegness & Mablethorpe, The Wolds
 IT Skills – Skegness & Mablethorpe
 Personal Licence – Skegness & Mablethorpe, The Wolds
 Professional Cookery – Skegness & Mablethorpe
 World Host Customer Service – Skegness & Mablethorpe
 Beauty Therapy Diploma L2 and L3 – Skegness & Mablethorpe
 Hair and Beauty Diploma L2 – Skegness & Mablethorpe
 Hairdressing Diploma L1, L2 and L3 – Skegness & Mablethorpe

Adult Skills and Family Learning Service Planned Provision for 2019/2020

| Provider | Enrolments | Learners | Value | |
|---|---------------|--------------|------------------|---------|
| | | | 2019/20 | 2018/19 |
| Abbey Access Training | 184 | 137 | 54,717 | 30,414 |
| Boston College | 1,381 | 926 | 163,910 | 140,145 |
| 3counties Accounts training service | 316 | 158 | 40,418 | 19,836 |
| Children's Links | 150 | 150 | 13,620 | 7,200 |
| CLIP | 1,055 | 686 | 210,058 | 272,768 |
| Construction Skills Solutions Limited | 127 | 89 | 47,441 | 42,950 |
| ESH Consultancy & Training | 260 | 225 | 29,640 | 15,200 |
| First College | 355 | 266 | 57,245 | 26,654 |
| Go Train Limited | 144 | 144 | 16,416 | 'New' |
| Grantham College | 431 | 283 | 45,255 | 46,225 |
| Grimsby Institute of Further and Higher Education | 222 | 180 | 22,200 | 51,200 |
| Heritage Trust of Lincolnshire | 160 | 120 | 14,400 | 13,600 |
| Lincoln College | 706 | 495 | 82,296 | 52,500 |
| New College Stamford | 504 | 332 | 52,920 | 27,825 |
| Pelican Trust | 650 | 453 | 78,000 | 76,590 |
| Pelican Trust Home | 25 | 25 | 17,500 | 19,600 |
| PeoplePlus Group Ltd | 776 | 518 | 76,824 | 'New' |
| RHG Consult Ltd | 800 | 553 | 78,400 | 88,160 |
| Seagull Recycling Ltd | 310 | 204 | 26,770 | 33,197 |
| Seagull Recycling Ltd LLDD | 155 | 104 | 17,050 | 19,250 |
| SKA Online | 663 | 432 | 72,266 | 99,610 |
| Skegness College of Vocational Training | 125 | 82 | 59,287 | 102,705 |
| Soteria Solutions Ltd | 420 | 385 | 50,400 | 700,000 |
| TaylorITEX CIC | 398 | 265 | 35,820 | 41,632 |
| Workers' Educational Association | 181 | 135 | 20,634 | 'New' |
| | 10,498 | 7,349 | 1,383,486 | |

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Open Report on behalf of Andrew Crookham, Executive Director - Resources

| | |
|------------|--|
| Report to: | Environment and Economy Scrutiny Committee |
| Date: | 14 January 2020 |
| Subject: | Environment and Economy Scrutiny Committee Work Programme |

Summary:

This item enables the Committee to consider and comment on the content of its work programme for the coming year to ensure that scrutiny activity is focused where it can be of greatest benefit. The work programme will be reviewed at each meeting of the Committee to ensure that its contents are still relevant and will add value to the work of the Council and partners.

Members are encouraged to highlight items that could be included for consideration in the work programme.

Actions Required:

Members of the Committee are invited to review, consider and comment on the work programme as set out in this report and highlight for discussion any additional scrutiny activity which could be included for consideration in the work programme.

1. Background

Overview and Scrutiny should be positive, constructive, independent, fair and open. The scrutiny process should be challenging, as its aim is to identify areas for improvement. Scrutiny activity should be targeted, focused and timely and include issues of corporate and local importance, where scrutiny activity can influence and add value.

All members of overview and scrutiny committees are encouraged to bring forward important items of community interest to the committee whilst recognising that not all items will be taken up depending on available resource.

Members are encouraged to highlight items that could be included for consideration in the work programme.

2. Work Programme

| 14 JANUARY 2020 – 10.00am | | |
|---|---|--|
| Item | Contributor | Purpose |
| Revenue and Capital Budget Proposals 2020/21 | Keith Noyland, Head of Finance – Communities | Budget Scrutiny |
| Charging for Planning Services | Neil McBride, Head of Planning; Ian George, Historic Places Manager | Policy Development |
| Commissioning of Adult Skills and Family Learning Update | Thea Croxall Principal Commissioning Officer (Learning) | Update report on the current progress of the Adult Skills and Family Learning programme. |
| Lincolnshire Rural Support Network: LRSN | Vanessa Strange, Head of Infrastructure Investment | |

| 25 FEBRUARY 2020 – 10.00am | | |
|---|--|---|
| Item | Contributor | Purpose |
| Water Resources East | David Hickman, Head of Environment | To update members on the development of the Water Resources East initiative and seek guidance on priorities and approaches to securing resilient water resources. |
| Developing a strategy for the sustainable future of the coast | David Hickman, Head of Environment | To consult members on developing a coastal strategy linking flood risk management, environmental enhancement and economic / visitor economy growth |
| Developing the Circular Economy in Lincolnshire | David Hickman, Head of Environment | Progress in implementing more sustainable use of resources across Lincolnshire |
| Tourism Zone Planning | Mary Powell, Tourism Commissioning Manager | Policy Development |
| Visitor Economy Greater Lincolnshire Pubs – Sites & Premises Study | Mary Powell, Tourism Commissioning Manager; Nicola Shephard, Senior Growth Officer | Including redundant pubs and disused historic buildings and investigation into heritage funding models. |

| 14 APRIL 2020 – 10.00am | | |
|---|--|--|
| Item | Contributor | Purpose |
| Lincolnshire Broadband Programme Progress Report | Steve Brookes, Lincolnshire Broadband Programme Manager | Review of the implementation of the Lincolnshire Broadband Programme (Onlincolnshire). |
| Carbon Management Plan Progress Update | David Hickman, Head of Environment | Year one review of the Carbon Management Plan. |
| China Hunan Province Outcomes | Angela Driver, Senior Commissioning Officer (Enterprise) | |

| 26 MAY 2020 – 10.00am | | |
|--------------------------------------|--------------------|--------------------|
| Item | Contributor | Purpose |
| Internationalisation Strategy | TBC | Policy Development |

| 14 JULY 2020 – 10.00am | | |
|--|---|---|
| Item | Contributor | Purpose |
| Developing a strategy for the sustainable future of the coast | David Hickman, Head of Environment | Updating members on progress with the Coastal Strategy, and seeking guidance and direction for next steps |
| Business Lincolnshire Growth Hub Update | Samantha Harrison, Interim Head of Economic Development | |
| Investment Plan Update and Team Lincolnshire progress report | Jill McCarthy, Investment Team Manager | |

For more information about the work of the Environment and Economy Scrutiny Committee please contact Daniel Steel, Scrutiny Officer on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

3. Conclusion

Members of the Committee are invited to review and comment on the work programme and highlight any additional scrutiny activity which could be included for consideration in the work programme.

4. Consultation

a) Have Risks and Impact Analysis been carried out?

Not Applicable

b) Risks and Impact Analysis

Not Applicable

5. Appendices

| | |
|---|--|
| These are listed below and attached at the back of the report | |
| Appendix A | Forward Plan of Decisions relating to the Environment and Economy Scrutiny Committee |

6. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Daniel Steel, Scrutiny Officer, who can be contacted on 01522 552102 or by e-mail at daniel.steel@lincolnshire.gov.uk

Forward Plan of Decisions relating to the Environment and Economy Scrutiny Committee

| DEC REF | MATTERS FOR DECISION | DATE OF DECISION | DECISION MAKER | PEOPLE/GROUPS CONSULTED PRIOR TO DECISION | DOCUMENTS TO BE SUBMITTED FOR DECISION | HOW AND WHEN TO COMMENT PRIOR TO THE DECISION BEING TAKEN | RESPONSIBLE PORTFOLIO HOLDER AND CHIEF OFFICER | KEY DECISION YES/NO | DIVISIONS AFFECTED |
|---------|----------------------|------------------|----------------|---|--|---|--|---------------------|--------------------|
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